



佛 教 黃 鳳 翎 中 學
BUDDHIST WONG FUNG LING COLLEGE

香港佛教聯合會主辦 SPONSORED BY THE HONG KONG BUDDHIST ASSOCIATION

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13th December, 2017

Notice to Parents 2017/2018 A32_1e

Details about 1st Term Examination and Pre-Examination Revision Class

Dear Parents/Guardians,

The 1st Term Examination will take place from 3rd (Wednesday) to 19th (Friday) January, 2018. Please refer to the appendix for the respective schedule and other details. To help all S.1 students consolidate their learning and better prepare for the exam, the school is going to organize a pre-exam revision class, during which students may seek help from classmates or teachers of respective subjects whenever they encounter any difficulties in their revision. Details are as follows:

Date	21 st December, 2017 (Thursday)	2 nd , January, 2018 (Tuesday)	3 rd January, 2018 (Wednesday)
Subject	English Language	Chinese Language	Mathematics
Time	After school till 5:00 p.m.		

Those unable to attend the revision class must apply for leaves by submitting parents' letter or presenting request marked on their handbook that explains due reason and is duly signed by parents.

The Exam Syllabus will be distributed to all students later. Please advise your child to attend the revision class and work hard for the exam. You are also reminded that those failing to meet the requirement for promotion to the next grade will generally have to repeat, and they must take part in either summer tutorial classes for repeaters or take re-exam after attending courses for due preparation .

Mr. LEE Wai-shing
(Principal)



Reply Slip

(Please submit the duly signed slip to the class teacher on or before 20th December, 2017.)

Dear Principal,

I acknowledge receipt of Notice to Parents 2017-2018 A32_1e regarding details about 1st Term Examination and Pre-Exam Revision Class.

(Student's name)

()
(class and class number)

(Parent's name)

(Parent's Signature)

Buddhist Wong Fung Ling College
Schedule for 2017 – 2018 1st Term Examination

Date	Time	Subjects
3/1 (Wednesday)	2:15 p.m.	@ Chinese Language (Paper 3) (for NCS) (45 minutes)
4/1 (Thursday)	2:15 p.m.	S Chinese Language (Paper 4) (for NCS) (120 minutes)
5/1 (Friday)	2:15 p.m.	S English Language (Paper 4) (90 minutes)
8/1 (Monday)	8:30 a.m.	@ Chinese Language (Paper 1) (for NCS) (45 minutes)
9/1 (Tuesday)	8:30 a.m.	English Language (Paper 2) (60 minutes)
10/1 (Wednesday)	8:30 a.m.	Mathematics (Paper 1) (60 minutes)
	10:15 a.m.	Mathematics (Paper 2) (60 minutes)
12/1 (Friday)	8:30 a.m.	English Language (Paper 1) (90 minutes)
	10:45 a.m.	* English Language (Paper 3) (50 minutes)
15/1 (Monday)	8:30 a.m.	Science (60 minutes)
	10:15 a.m.	English Language (Paper 5) (30 minutes)
16/1 (Tuesday)	8:30 a.m.	@ Chinese Language (Paper 2) (for NCS) (45 minutes)

17/1 (Wednesday)	8:30 a.m.	Integrated Humanities (60 minutes)
19/1 (Friday)	8:30a.m.	Computer (30 minutes)

Remarks on exam venues:

- S Please refer to the special arrangement for Chinese and English oral exam
- # English Language (3) will be held in the New Hall, while English Language (5) for different classes will take place in the rooms listed as below:
1B(NCS) - Room B405
- * exam will be held in the New Hall
- @ exam will be held in Room E303

Special Arrangement for Oral Exam (Chinese and English)

Form	Date	Time	Subject	Venues	Revision / Waiting Room
S.1	4 th Jan (Thurs)	2:15 p.m.	Chinese Language	Room B501 (1A) Room B502 (1B) Room B503 (1C) Room B505 (1D) Room B504 (Preparation Room)	Room B303 (1B) Room B304 (1C) Room B305 (1D) Room B306 (1A)
	5 th Jan (Fri)	2:15 p.m.	English Language	Room B401 to B406	Room B303 (1B) Room B304 (1C) Room B305 (1D) Room B306 (1A)

Exam Venues

Form/Class	Room/Venue
S1B	B301

Remark:

- 1) Lessons of 3rd – 5th January, 2018 will be conducted in accordance with a special timetable (Please refer to the schedule below). Students need not come back to school if no exam is scheduled in the afternoon on these three days.
- 2) There will be no morning assembly during the exam period. Students must report to exam rooms before 8:00 a.m. They however need not come back to school if no exam is scheduled that day.

- 3) Library will open as usual during the exam period.
- 4) If the school closes due to inclement weather, all exams scheduled on that day will be postponed and students will be informed of the make-up exams later, while the exams following the affected day will take place as scheduled.

Special timetable for 3rd – 5th January, 2018

8:00 a.m - 8:15 a.m.	Class Teacher Period
8:15 a.m. - 8:45 p.m.	1 st Lesson
8:45 a.m. - 9:15 a.m.	2 nd Lesson
9:15 a.m. - 9:25 a.m.	Recess
9:25 a.m. - 9:55 a.m.	3 rd Lesson
9:55 a.m. - 10:25 a.m.	4 th Lesson
10:25 a.m. - 10:35 a.m.	Recess
10:35 a.m. - 11:05 a.m.	5 th Lesson
11:05 a.m. - 11:35 a.m.	6 th Lesson
11:35 a.m. - 11:45 a.m.	Recess
11:45 a.m. - 12:15 p.m.	7 th Lesson
12:15 p.m. - 12:45 p.m.	8 th Lesson
12:45 p.m. - 12:55 p.m.	Class Teacher Period

Exam Regulations

- 1) Those attending the first session of the exam must report to the designated room/venue at or before 8:00 a.m. and wait for the exam to commence. For other session(s), students should be present at respective room/venue 10 minutes before the exam starts.
- 2) Students should put all their books, notes and personal belongings in their bag/school bag, which should be placed under their chairs. Those who have no bags must place their personal belongings at the front of the exam venue.
- 3) You are not allowed to borrow any materials after you have entered the exam venue.
- 4) Students should only use calculators pad-printed with the “H.K.E.A.A. APPROVED” label.
- 5) Students should observe absolute silence in the exam venue.
- 6) No one is allowed to leave early during the exam.
- 7) Students must stop writing immediately when the centre supervisor/invigilator announces that the exam time is up.
- 8) Students should remain seated after the exam is finished, and wait quietly for the invigilators to collect their exam papers till all exam materials are well handled.
- 9) Students may leave the exam venue only upon hearing announcement of dismissal made by the centre supervisor/invigilator.
- 10) Those violating any of the exam regulations might receive zero mark for respective subject paper as well as a demerit point in conduct grade.
- 11) If the school closes due to inclement weather, all exams scheduled that day will be postponed until further notice.
- 12) Students absent from the exam must notify the General Office by telephone before the first session of the exam starts.
- 13) Absentee must submit valid proof document to the teacher of respective subject (e.g. those who are absent due to sickness must submit medical certificate issued by a doctor). Failing to do so would result in him/her being penalized with zero exam score.
- 14) Students must finish taking all the scheduled exams of the day before leaving school.